

بِسْمِ اللّٰهِ الرّحْمٰنِ الرّحِيمِ

نُورَانِي قَاعِدَة

NOORANI QAIDA

with English Instructions

The complete first book of Quran reading for children and beginners -
letters, sounds, joining, Tajweed basics and first practice,
step by step, exactly as it is taught in class.

AYAHLINK ACADEMY

ayahlinkacademy.com

WELCOME

How to Use This Book

Noorani Qaida is the first book of Quran reading. Before a child opens the Quran itself, this book teaches the Arabic letters, their sounds, how letters join, and the basic rules of correct pronunciation (Tajweed). A student who finishes the Qaida with a teacher can begin reading the Quran directly.

How each lesson works

1. Listen first. The teacher (or parent) reads each letter and word aloud, clearly and slowly.
2. Repeat together. The student says it back, pointing at each letter with a finger.
3. Read alone. The student reads the whole row without help. Mistakes are corrected gently, at once.
4. Move on only when a lesson is firm. Ten accurate minutes a day beats an hour once a week.

What is inside

Lessons 1-3	The letters, their shapes, joining, and the Muqatta'at letters
Lessons 4-6	Harakat (short sounds), Tanween (double sounds) and Madd (long sounds)
Lessons 7-8	Sukoon (the quiet letter) and Tashdeed (the doubled letter)
Lessons 9-13	Qalqalah, the rules of Noon Sakinah, Madd rules, special marks and stopping signs
Then	Reading practice, your first Surah (Al-Fatihah) and duas

A note for parents: the Qaida is taught best one-to-one. If your child is learning with AyahLink Academy, this is the same book your teacher uses in class, so you can follow every lesson at home and hear exactly what your child has covered.

رَبِّ زِدْنِي عِلْمًا

"My Lord, increase me in knowledge." (Quran 20:114)

LESSON 1

The Alphabets (Huroof-e-Tahajji)

These are the building blocks of the Quran. Learn each letter's shape and name. Read across from right to left, the way Arabic is read. Letters are taught first on their own; later lessons show how they join.

ح Haa	ج Jeem	ث Thaa	ت Taa	ب Baa	ا Alif
س Seen	ز Zaa	ر Raa	ذ Dhaal	د Daal	خ Khaa
ع Ain	ظ Dhaa	ط Ttaa	ض Daad	ص Saad	ش Sheen
م Meem	ل Laam	ك Kaaf	ق Qaaf	ف Faa	غ Ghain
ة Taa Marboota	ي Yaa	ء Hamzah	ه Haa	و Waaw	ن Noon

Say it like the teacher: every letter has its own sound, made at its own place in the mouth. Listen with special care to three letters English spells almost the same: the deep Haa from the middle of the throat, the soft Haa of a gentle breath, and Hamzah, a short sharp stop of breath.

Practice: cover the names and read the letters alone.

Know Your Letters

Letters by their dots

No dots	ا ح د ر س ص ط ع ك ل م و ه
One dot above	خ ذ ز ض ظ غ ف ن
One dot below	ب ج
Two dots	ت ق ة ي
Three dots	ث ش

Letters that look alike - keep them apart

ب ت ث ن ي	ج ح خ	د ذ
ر ز	س ش	ص ض
ط ظ	ع غ	ف ق

Mixed drill - read every letter

م	ث	ا	ص	ل	خ
ر	ع	ت	ق	ه	ز
ب	ط	ن	ف	ج	و
س	ذ	ك	غ		

LESSON 2

The Shapes of the Letters

Most Arabic letters join to the letter before and after them, so one letter has four shapes: alone, at the end of a word, in the middle, and at the start.

Letter	Alone	At the end	In the middle	At the start
Baa	ب	ـب	ـبـ	بـ
Taa	ت	ـت	ـتـ	تـ
Thaa	ث	ـث	ـثـ	ثـ
Jeem	ج	ـج	ـجـ	جـ
Haa	ح	ـح	ـحـ	حـ
Khaa	خ	ـخ	ـخـ	خـ
Seen	س	ـس	ـسـ	سـ
Sheen	ش	ـش	ـشـ	شـ
Saad	ص	ـص	ـصـ	صـ
Daad	ض	ـض	ـضـ	ضـ
Ttaa	ط	ـط	ـطـ	طـ
Dhaa	ظ	ـظ	ـظـ	ظـ
Ain	ع	ـع	ـعـ	عـ
Ghain	غ	ـغ	ـغـ	غـ
Faa	ف	ـف	ـفـ	فـ
Qaaf	ق	ـق	ـقـ	قـ
Kaaf	ك	ـك	ـكـ	كـ
Laam	ل	ـل	ـلـ	لـ
Meem	م	ـم	ـمـ	مـ
Noon	ن	ـن	ـنـ	نـ
Haa	ه	ـه	ـهـ	هـ
Yaa	ي	ـي	ـيـ	يـ

Six letters never join forward to the next letter: Alif, Daal, Dhaal, Raa, Zaa and Waaw. After one of these, the next letter always starts fresh.

Joining Practice

Read each pair smoothly, without a gap between the letters. The second letter sits on the joining line of the first.

بب	تب	ثب	جب	سب	شب
صب	عب	فب	قب	كب	مب
بت	تت	ثت	جت	ست	شت
صت	عت	فت	قت	كت	مت
بن	تن	ثن	جن	سن	شن
صن	عن	فن	قن	كن	من
بس	تس	ثس	جس	سس	شس
صس	عس	فس	قس	كس	مس
بم	تم	ثم	جم	سم	شم
صم	عم	فم	قم	كم	مم
بل	تل	ثل	جل	سل	شل
صل	عل	فل	قل	كل	مل

Now read backwards through the same table, from the last pair to the first. Joining should feel just as easy in both directions before you move on.

LESSON 3

Huroof-e-Muqatta'at

Some chapters (Surahs) of the Quran open with separate letters whose full meaning is known to Allah. They are read by their letter names, slowly and clearly, never joined into words.

الم Alif Laam Meem	الر Alif Laam Raa	المص Alif Laam Meem Saad
المر Alif Laam Meem Raa	كهيعص Kaaf Haa Yaa Ain Saad	طه Taa Haa
طس Taa Seen	طسم Taa Seen Meem	يس Yaa Seen
ص Saad	حم Haa Meem	عسق Ain Seen Qaaf
ق Qaaf	ن Noon	

One special joining: Laam + Alif

When Laam meets Alif they always join in one special shape. You will meet it everywhere in the Quran.

لا	لأ	لإ	لآ

LESSON 4

Harakat - The Short Sounds (1)

A small sign above or below a letter gives it a short sound. Fatha (a small line above) says 'a', Kasra (a small line below) says 'i', and Damma (a small loop above) says 'u'. This page practises Fatha with every letter: read 'ba, ta, tha...' across each row.

حَ Haa	جَ Jeem	ثَ Thaa	تَ Taa	بَ Baa	أَ Alif
سَ Seen	زَ Zaa	رَ Raa	ذَ Dhaal	دَ Daal	خَ Khaa
عَ Ain	ظَ Dhaa	طَ Ttaa	ضَ Daad	صَ Saad	شَ Sheen
مَ Meem	لَ Laam	كَ Kaaf	قَ Qaaf	فَ Faa	غَ Ghain
ةَ Taa Marboota	يَ Yaa	ءَ Hamzah	هَ Haa	وَ Waaw	نَ Noon

Harakat - The Short Sounds (2)

Now Kasra, the small line below the letter. The sound is short and light: 'bi, ti, thi...' Keep the mouth relaxed and the sound brief.

حِ	جِ	ثِ	تِ	بِ	اِ
سِ	زِ	رِ	نِ	دِ	خِ
عِ	ظِ	طِ	ضِ	صِ	شِ
مِ	لِ	كِ	قِ	فِ	غِ
ةِ	يِ	ءِ	هِ	وِ	نِ

Harakat - The Short Sounds (3)

Now Damma, the small loop above the letter. Round your lips for a short 'u': 'bu, tu, thu...'

حُ	جُ	ثُ	تُ	بُ	أُ
سُ	زُ	رُ	ذُ	دُ	خُ
عُ	ظُ	طُ	ضُ	صُ	شُ
مُ	لُ	كُ	قُ	فُ	غُ
ةُ	يُ	ءُ	هُ	وُ	نُ

Test yourself: your teacher points at any letter on these three pages and you give its sound at once, without thinking. When that is easy, the next lesson's words will read themselves.

First Words

Your first real words. Sound out each letter, then say the whole word in one breath. Every word here is built only from letters and sounds you already know.

كَتَبَ	قَرَأَ	عَلِمَ
سَمِعَ	عَمِلَ	حَسِبَ
فَرِحَ	كَرُمَ	نَجَحَ
صَبَرَ	شَكَرَ	حَمَلَ

Meanings: kataba - he wrote; qara'a - he read; 'alima - he knew; sami'a - he heard; 'amila - he worked; hasiba - he thought; fariha - he was happy; karuma - he was noble; najaha - he succeeded; sabara - he was patient; shakara - he thanked; hamala - he carried.

Read each word three times: slowly, then normally, then fast.

LESSON 5

Tanween - The Double Sounds (1)

Tanween is a doubled Harakah sign. It adds a soft 'n' sound at the end: Fathatain says 'an'. Read across: 'ban, tan, than...' Give the ending its gentle nasal hum.

حً	جً	ثً	تً	بً	اً
سً	زً	رً	دً	دً	خً
عً	ظً	طً	ضً	صً	شً
مً	لً	كً	قً	فً	غً
ةً	يً	ءً	هً	وً	نً

Tanween - The Double Sounds (2)

Kasratain (below) says 'in' and Dammatain (above) says 'un'. Practise Kasratain first, then Dammatain.

Kasratain - 'in'

حٍ	جٍ	ثٍ	تٍ	بٍ	اٍ
سٍ	زٍ	رٍ	نٍ	دٍ	خٍ
عٍ	ظٍ	طٍ	ضٍ	صٍ	شٍ
مٍ	لٍ	كٍ	قٍ	فٍ	غٍ
ةٍ	يٍ	ءٍ	هٍ	وٍ	نٍ

Dammatain - 'un'

حٌ	جٌ	ثٌ	تٌ	بٌ	اٌ
سٌ	زٌ	رٌ	نٌ	دٌ	خٌ
عٌ	ظٌ	طٌ	ضٌ	صٌ	شٌ
مٌ	لٌ	كٌ	قٌ	فٌ	غٌ
ةٌ	يٌ	ءٌ	هٌ	وٌ	نٌ

Tanween in Words

Words with Tanween endings. Watch for the Alif that often carries Fathatain at the end of a word - it is written but the 'an' sound belongs to the letter before it.

كِتَابٌ	قَلَمًا	مَسْجِدٌ
بَابٍ	نُورًا	عِلْمٍ
بَيْتٌ	وَلَدًا	قَمَرًا
شَجَرَةٌ	بَحْرٍ	قَلْبًا

Kitabun (a book), qalaman (a pen), masjidun (a mosque), babin (a door), nuran (light), ilmin (knowledge) - your teacher will give the meaning of each word as you master it.

LESSON 6

Letters of Madd - The Long Sounds (1)

Three letters stretch a short sound into a long one. Alif Maddah after Fatha stretches 'a' to 'aa'. Hold the long sound for two counts - the length of two short sounds. Read: 'baa, taa, thaa...'

خَا	حَا	جَا	ثَا	تَا	بَا
شَا	سَا	زَا	رَا	ذَا	دَا
غَا	عَا	ظَا	طَا	ضَا	صَا
نَا	مَا	لَا	كَا	قَا	فَا
ةَا	آ	يَا	ءَا	هَا	وَا

Listen to the difference your teacher makes between a short 'ba' and a long 'baa'. In the Quran, long and short are never interchangeable - the length is part of the word.

Letters of Madd - The Long Sounds (2)

Waaw Maddah (after Damma) stretches 'u' to 'oo', and Yaa Maddah (after Kasra) stretches 'i' to 'ee'. Hold each for two counts.

Waaw Maddah - 'oo'

حُو	جُو	ثُو	تُو	بُو
شُو	سُو	رُو	دُو	خُو
قُو	فُو	عُو	طُو	صُو
يُو	نُو	مُو	لُو	كُو

Yaa Maddah - 'ee'

حِي	جِي	ثِي	تِي	بِي
شِي	سِي	رِي	دِي	خِي
قِي	فِي	عِي	طِي	صِي
وِي	نِي	مِي	لِي	كِي

Madd in words

نُورٌ	نَارٌ	بَابٌ	قَالَ
دَارٌ	سُوقٌ	طِينٌ	فِيلٌ
سَلَامٌ	خَالِدٌ	مَالٌ	قَالُوا

LESSON 7

Sukoon - The Quiet Letter (1)

A small open circle (or small head) above a letter is Sukoon, also called Jazm. The letter with Sukoon has no vowel of its own - it is pronounced by joining it to the letter before it, in one quick touch: 'ab, at, ath...' Practise every letter with Sukoon after a Fatha.

أحْ	أجْ	أثْ	أتْ	أبْ	أاْ
أسْ	أزْ	أرْ	أذْ	أدْ	أخْ
أعْ	أظْ	أطْ	أضْ	أصْ	أشْ
أمْ	ألْ	أكْ	أقْ	أفْ	أغْ
أةْ	أيْ	أءْ	أهْ	أوْ	أنْ

Sukoon in Words

In these words, find the quiet letter in the middle. Read the word in two touches: the first part up to the quiet letter, then the rest.

قَلْب	شَمْس	بَحْر
تَجْم	أَرْض	عِلْم
حَمْد	خُبْز	فُجْر
عَصْر	ظُهْر	مَغْرِب

Qalb (heart), shams (sun), bahr (sea), najm (star), ard (earth), ilm (knowledge), hamd (praise), khubz (bread), fajr (dawn) - everyday words, most of them in the Quran too.

LESSON 8

Tashdeed - The Doubled Letter (1)

A small 'w'-shaped sign is Tashdeed, also called Shaddah. It means the letter is read twice: once quiet (with Sukoon) and once with its vowel - 'ab-ba'. Give the doubled letter its full weight; never swallow it.

أحّ	أجّ	أثّ	أتّ	أبّ	أاّ
أسّ	أزّ	أرّ	أدّ	أدّ	أخّ
أعّ	أظّ	أطّ	أضّ	أصّ	أشّ
أمّ	ألّ	أكّ	أقّ	أفّ	أغّ
أةّ	أيّ	أءّ	أهّ	أوّ	أنّ

Tashdeed in Words

Every word here hides a doubled letter under the Shaddah. Read slowly first, feeling the letter happen twice, then read at a natural pace.

رَبّ	حَقّ	أُمّ
الشّمْس	الدِّين	النّاس
مُدَرِّس	مُعَلِّم	عَلَّمَ
صَلَّى	حَجّ	سَبّحَ

Rabba (Lord), haqqa (truth), umma (mother), ash-shams (the sun), ad-deen (the religion), an-naas (the people), mudarris and mu'allim (both mean teacher) - and 'allama' means 'he taught'.

Sukoon and Tashdeed Together

Longer words and phrases where quiet letters, doubled letters and long sounds meet. These are words you will say every day of your life.

مُحَمَّد	إِنَّا
إِيَّاكَ	السَّلَامُ
عَبْدُ اللّٰهِ	قُدُّوس
الضَّالِّينَ	رَبَّنَا

بِسْمِ اللّٰهِ	السَّلَامُ عَلَيْكُمْ
اَلْحَمْدُ لِلّٰهِ	إِنْ شَاءَ اللّٰهُ

LESSON 9

Qalqalah - The Echoing Letters

Five letters echo with a slight bounce when they carry Sukoon, or when you stop on them at the end of a word. Remember them with the phrase 'Qutbu Jaddin'. The echo is gentle - a vibration, not an extra vowel.

ق	ط	ب	ج	د

قُطْبُ جَدٍّ

اِقْرَأْ	أَحَد	يَجْعَلُ
يَدْخُلُ	يَقْطَعُ	اُكْتُبْ

Practise stopping on the last letter of Iqra' and Ahad and feel the small echo. Your teacher will show you the difference between a clear Qalqalah and a swallowed letter.

LESSON 10

Rules of Noon Sakinah (1)

When Noon carries Sukoon (or Tanween ends a word), what happens next depends on the letter that follows it. There are four rules. This page covers the first two.

1. Izhaar - the Clear Noon

Before one of the six throat letters, the Noon is read clearly and fully, with no hiding and no hum held back: Alif, Haa, Khaa, Ain, Ghain, Haa.

أَنْعَمْتَ	مِنْ هَادٍ	عَنْهُ	مِنْ خَيْرٍ

2. Iqlab - the Noon Becomes Meem

Before Baa, the Noon (or Tanween) turns into a hidden Meem sound, read with a soft hum of two counts. In many copies of the Quran a tiny Meem is printed to show it.

مِنْ بَعْدِ	سَمِيعٌ بَصِيرٌ	أَنْبَاؤُهُمْ	لَيُنْبَذَنَّ

Rules of Noon Sakinah (2)

3. Idgham - the Noon Merges

Before one of the letters of 'Yarmaloon' the Noon merges into the next letter. With Yaa, Noon, Meem and Waaw the merge keeps a hum of two counts; with Laam and Raa it merges completely, with no hum.

مَنْ يَعْمَلْ	مِنْ رَبِّهِمْ	مِنْ مَالٍ	مِنْ وَلِيٍّ

4. Ikhfa - the Hidden Noon

Before any of the remaining fifteen letters, the Noon is hidden - neither fully clear nor fully merged - with a hum of two counts, ready in the mouth for the letter that follows.

ت ث ج د ذ ز س ش ص ض ط ظ ف ق ك

مِنْ تَحْتِهَا	مِنْ قَبْلُ	عِنْدَ	أَنْ تَقُولَ

These four rules are the heart of Tajweed. Do not rush them - one rule, learned well with your teacher's ear, is worth more than ten rules read from a page.

LESSON 11

The Rules of Madd - Stretching Sounds

Madd means stretching a long sound beyond its basic two counts. How long depends on what follows the Madd letter. These are the four kinds you will meet first.

Madd Asli (the natural Madd)

Always 2 counts. Nothing follows that changes it.

قَالَ	نُور	فِيهِ

Madd Leen (the soft Madd)

Waaw or Yaa with Sukoon after a Fatha. Soft and easy, 2 counts.

خَوْف	بَيْت	قُرَيْش

Madd Lazim (the necessary Madd)

A Madd letter followed by a Shaddah or a permanent Sukoon in the same word. Stretched 6 counts.

الضّالِّينَ	الحَاقّة	الطّامّة

Madd 'Arid (the stopping Madd)

A Madd letter at the end of a word when you stop there. 2, 4 or 6 counts.

الرّحِيم	العَالَمِين	الدِّين

LESSON 12

Special Marks in the Quran

The Standing Fatha and the Small Alif

In the printed Quran you will see a tiny Alif standing above some letters. It is read as a full long 'aa' even though it is written small - a gift of the Quran's spelling.

هٰذَا	ذٰلِكَ	أُولٰئِكَ
الرَّحْمٰن	لٰكِنْ	مٰلِك

Hamzatul Wasl - the Joining Hamzah

Some words begin with a Hamzah that is pronounced at the start of a sentence but disappears when the word joins what came before. It often carries a small head like the letter Saad.

اِقْرَأْ	اِسْم	اِبْن
اِذْهَبْ	السَّمَاء	الْكِتَاب

LESSON 13

Waqf - The Stopping Signs

Small signs above the line in the Quran tell you where to stop, where to breathe, and where stopping would break the meaning. Learn the eight you will meet most often.

م	**Waqf Laazim** You must stop here.
ج	**Waqf Jaaiz** You may stop or continue.
ز	**Waqf Mujawwaz** Better to continue, stopping is allowed.
ص	**Waqf Murakhkhas** Better to continue.
قف	**Qif** Stop here and take a breath.
لا	**Laa** Do not stop here.
س	**Saktah** A short pause without breathing.
	**End of Ayah** The circle marks the end of a verse.

Stopping well is part of reading well: a correct stop protects the meaning of the verse. When in doubt, stop where the sign says stopping is complete, and breathe calmly.

READING PRACTICE

Reading Drill 1

No new rules - just reading. Every word on this page uses only what you have learned. Read each row across, right to left, without sounding out loud letter by letter.

بَاب	دَار	نَار	مَاء
يَد	فَم	أُخ	أَب
أُمّ	كِتَاب	قَلَم	وَلَد
بِنْت	رَجُل	بَيْت	مَسْجِد
قَمَر	شَمْس	نَجْم	بَحْر
قَلْب	نُور	عَلَم	جَبَل

READING PRACTICE

Reading Drill 2

Slightly longer words. If one defeats you, break it at its Sukoon or Shaddah, read the parts, then join them again.

سَمَاء	شَجَرَة	حِصَان	جَمَل
كَلْب	أَسَد	مَدْرَسَة	سَيّارَة
مِفْتَاح	سَاعَة	نَافِذَة	كُرْسِيّ
طَاوِلَة	تُفّاح	مَوْز	بُرْتُقَال

Finished both drills without help? You are no longer reading letters - you are reading words. That is the whole purpose of the Qaida, and it means you are ready for the Quran itself.

YOUR FIRST SURAH

Surah Al-Fatihah - The Opening

The greatest chapter of the Quran, and the first one most students read. Read it line by line with your teacher, using every rule you have learned.

بِسْمِ اللّٰهِ الرّحْمٰنِ الرّحِيمِ ﴿١﴾

الْحَمْدُ لِلّٰهِ رَبِّ الْعَالَمِينَ ﴿٢﴾

الرّحْمٰنِ الرّحِيمِ ﴿٣﴾

مَالِكِ يَوْمِ الدِّينِ ﴿٤﴾

إِيّاكَ نَعْبُدُ وَإِيّاكَ نَسْتَعِينُ ﴿٥﴾

اهْدِنَا الصِّرَاطَ الْمُسْتَقِيمَ ﴿٦﴾

صِرَاطَ الّذِينَ أَنْعَمْتَ عَلَيْهِمْ

غَيْرِ الْمَغْضُوبِ عَلَيْهِمْ وَلاَ الضّالِّينَ ﴿٧﴾

You recite this Surah in every unit of every prayer, every day of your life. To read it correctly, from the Book, with understanding of every sound - that journey started with a single Alif on page 3 of this book.

Duas for the Student

Before you begin learning

رَبِّ زِدْنِي عِلمًا

Rabbi zidnee 'ilmaa - "My Lord, increase me in knowledge." (Quran 20:114)

After you finish learning

اللّٰهُمّ انْفَعْنِي بِمَا عَلّمْتَنِي

وَعَلِّمْنِي مَا يَنْفَعُنِي وَزِدْنِي عِلمًا

Allahumma-nfa'nee bimaa 'allamtanee, wa 'allimnee maa yanfa'unee, wa zidnee 'ilmaa -
"O Allah, benefit me by what You have taught me, teach me what will benefit me, and increase me in knowledge."

For your parents

رَّبِّ ارْحَمْهُمَا كَمَا رَبَّيَانِي صَغِيرًا

Rabbir-hamhuma kamaa rabbayaanee sagheeraa -
"My Lord, have mercy on them, as they raised me when I was small." (Quran 17:24)

Learn these three duas by heart. Say the first before every lesson, the second after it, and the third whenever you think of your parents - they are the reason you hold this book.

THE JOURNEY AHEAD

What Comes After the Qaida?

1. Nazra - reading the Quran

You now read the whole Quran through, page by page, with your teacher correcting as you go. Fluency and confidence are built here.

2. Tajweed - reading it beautifully

The rules you met in Lessons 9-13 go deeper: every letter from its exact place, every rule in its place, until the recitation sounds as it should.

3. Hifz - memorising the Quran

For students who wish, memorisation begins - verse by verse, with a fixed daily portion and regular revision, the way Huffaz have always learned.

At AyahLink Academy every student learns one-to-one with the same teacher - your Qaida teacher knows exactly where you finished this book and where your Nazra should begin. New students start with three free trial classes, no card required: book at ayahlinkacademy.com or WhatsApp +92 312 7910551.



LEARN THE QURAN ONE-TO-ONE, LIVE

اِقْرَأْ بِاسْمِ رَبِّكَ الَّذِي خَلَقَ

"Read, in the name of your Lord who created." (Quran 96:1)

Noorani Qaida - Nazra - Hifz (Memorisation) - Tajweed

Quranic Arabic - Translation - Tafseer - Daily Duas

Qualified male and female teachers, for kids and adults

START WITH 3 FREE TRIAL CLASSES

No card required - One flat monthly fee - Progress reports for parents

ayahlinkacademy.com

WhatsApp: +92 312 7910551

NOTES

My Practice Page

Use this page to note the letters and words to practise again, the pages to revise, and anything your teacher asks you to remember before the next class.